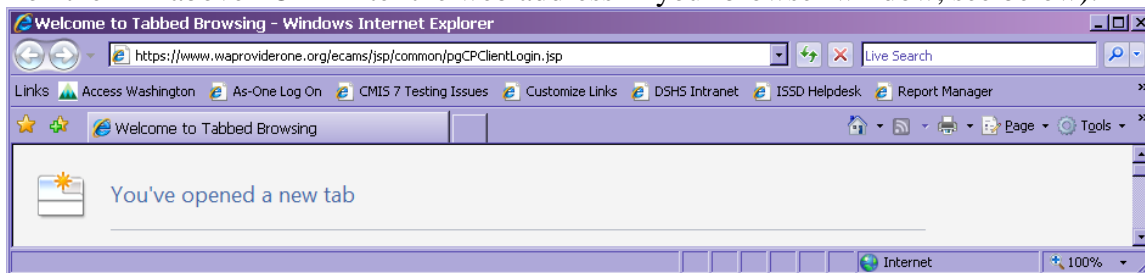
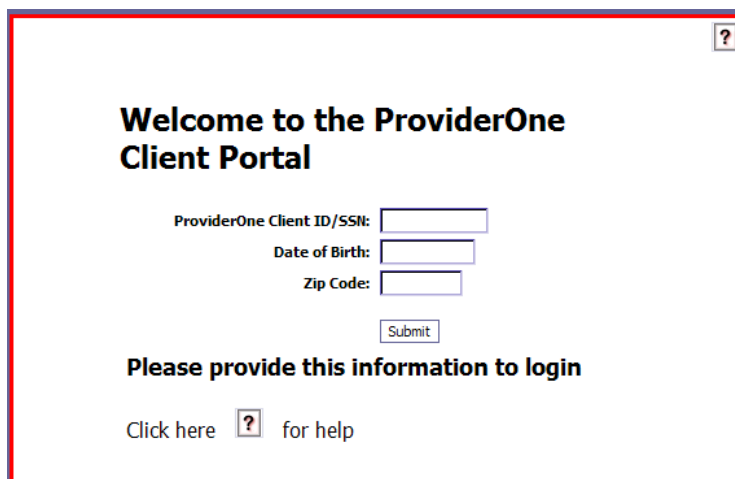


## How to Enroll in a Healthy Options Plan Using the Client Web Portal

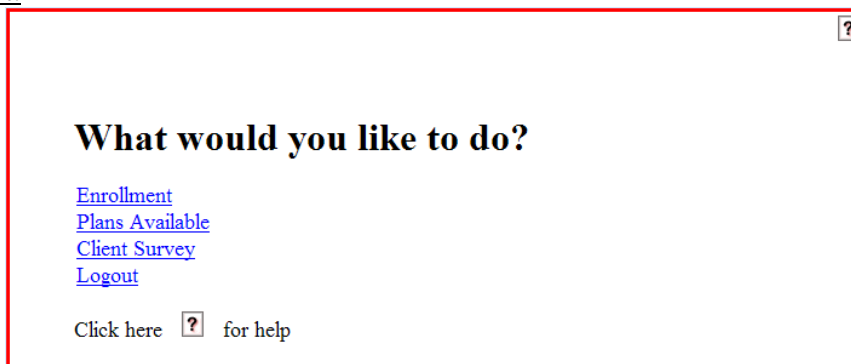
1. Go to <https://www.waproviderone.org/ecams/jsp/common/pgCPClientLogin.jsp>  
(Click on the link above –OR- Enter the web address in your browser window, see below).



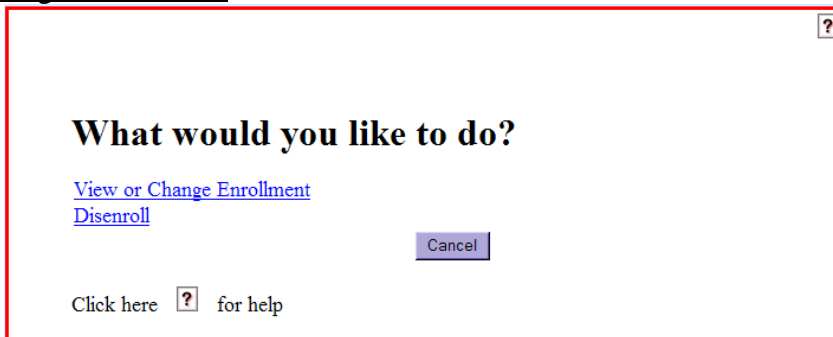
2. Enter the Client's Provider One ID Number (123456789WA) -OR- Social Security Number, Date of Birth and Zip Code;
3. Click Submit.



4. Click Enrollment.



5. Click View or Change Enrollment.





6. Client information and current plan are displayed. Click Change Enrollment.

**ProviderOne Client Portal**

ProviderOne Client Id: 12344568WA Client Name: Doe, John

Program: HO-Healthy Options Plan: 105010201-Molina Healthcare of Washington, Inc

Start Date: 10/01/2008 End Date: 12/31/2999

Enrollment is: Mandatory Enrollment Reason: Auto Assignment

Household Members:

ProviderOne Client Id	Name Of Client	Start Date	End Date	Relationship
12344568WA	Doe, John	10/01/2008	12/31/2999	CH
12344567WA	Doe, Jane	10/01/2008	12/31/2999	OP

Accept Enrollment Change Enrollment Do Not Enroll Cancel

Click here for help Click here for Person and Provider lookup

If there is more than one person attached to the case, a pop up box will appear. Click OK (everyone in the case must have the same plan).

Windows Internet Explorer

Do you want to change organization for everyone in your household?

OK Cancel

7. Choose the plan your Client is requesting AND click Ok.

**ProviderOne Client Portal**

ProviderOne Client Id: 123456789 Client Name: Doe, John

Available Plans:

Choose One:

Plan	Phone Number
<input checked="" type="checkbox"/> 105010101-Community, Health, Plan, of, Washington	8004401561

Ok Cancel

Click here for help Click here for Person and Provider lookup

8. Click Accept Enrollment, then OK to make this change effective.

The screenshot shows the ProviderOne Client Portal interface. At the top, the logo and 'Client Portal' title are visible. Below, the 'ProviderOne Client Id' is 123456789W and the 'Client Name' is Doe, John. The enrollment details are as follows:

Program:	HO-Healthy Options	Plan:	105010101-Community, Health, Plan, of, Washington
Start Date:	08/01/2010	End Date:	12/31/2999
Enrollment is:	Mandatory	Enrollment Reason:	Client Choice

Household Members:

ProviderOne Client Id	Name Of Client	Start Date	End Date	Relationship
123456789WA	Doe, John	10/01/2008	12/31/2999	CH
123456781WA	Doe, Jane	10/01/2008	12/31/2999	OP

Buttons: Accept Enrollment, Change Enrollment, Do Not Enroll, Cancel

Links: Click here for help, Click here for login and Provider lookup

A Windows Internet Explorer dialog box is open on the right, asking 'Are you sure want to enroll?' with 'OK' and 'Cancel' buttons.

9. To enter the patients PCP, Pregnancy or Surgical information, click on Click Here in the column 'Sign Up Form Details'. If you choose not to enter that information, click Ok.

The screenshot shows the 'Enrollment Confirmation' page. It includes a thank you message and a link to the 'Click here' link below, for each household member. The household members are listed in a table:

ProviderOne Client Id	Name Of Client	Start Date	End Date	Relationship	Sign-up Form Details
123456789WA	Doe, John	08/01/2010	12/31/2999	Self	<a href="#">Click Here</a>
123456788WA	Doe, Jane	08/01/2010	12/31/2999	CH	<a href="#">Click Here</a>
123456787WA	Doe, Jack	08/01/2010	12/31/2999	OP	<a href="#">Click Here</a>

Buttons: Client Survey, Logout, Ok

Links: Click here for help, Click here for login and Provider lookup

10. Enter applicable information AND click Ok.

ProviderOne Client Id: 123456789WA

Client Name: Doe, John

PCP Choice: Dr. Smith

Pregnancy Due Date: 07/04/2010

Pregnancy Doctor: Dr. Jones

Provider Contact Number: 360-111-1111

Surgery Date: 08/01/2010

Surgery Doctor: Dr. Howard

Provider Contact Number: 360-222-2222

Do you have any special medical condition or developmental delay?: ☒

In general, how would you rate your overall health now?: 2-Very Good

Click here for help

Ok Cancel

11. When finished entering details, click OK.

Enrollment Confirmation

Thank you for your plan choice! Next step - Go to the "Click here" link below, for each household member

Household Members:

ProviderOne Client Id	Name Of Client	Start Date	End Date	Relationship	Sign-up Form Details
123456789WA	Doe, John	08/01/2010	12/31/2999	Self	<a href="#">Click Here</a>
123456788WA	Doe, Jane	08/01/2010	12/31/2999	CH	<a href="#">Click Here</a>
123456787WA	Doe, Jack	08/01/2010	12/31/2999	OP	<a href="#">Click Here</a>

Client Survey Logout Ok

Click here for help

Click here for ID card and Provider lookup